



General Information

Registration

Completed Registrations Forms should be returned to both ICDA and PC Tours **before 12th April 2007**. Any registration received after this date will be handled on a case-by-case basis, but it is firmly stressed – and this should be duly noted – that accommodation at the Peninsula Hotel cannot be guaranteed.

Registration Fees

The registration fee includes participation in the Meeting sessions, meals, drinks, airport pick up as well as the optional excursion to the Forbidden City on 17th May. Please note that **all bank charges** should be paid at your end.

Accompanying Person

The “Accompanying Person” is deemed to be a spouse or significant partner and not a business colleague attending the Conference. The Accompanying Person’s Fee includes the two evening functions on 15th and 16th May, a day excursion on 16th May (Great Wall and Summer Palace) and the visit of the Forbidden City on 17th May.

Translation

All Conference Sessions will have simultaneous English and Mandarin translation facilities.

Accommodation

Room rates at the Peninsula Hotel are as follows:

Single room	HK\$ 2,580	(approximately € 258)
Double room	HK\$ 2,680	(approximately € 268)

These rates include a buffet breakfast, luggage charge and taxes.

A one-night rate will be charged to the credit card upon Registration, the balance being charged ON 17th April. Any cancellation after 17th April will not be refunded.

Cancellation of Registration

Any cancellation made prior to *30 days* before the Meeting will incur a fee of € 100. For any cancellation within the *30-day period* before the Meeting, it should be noted that, whilst the Registration Fees will **not** be refunded, delegate substitution will be allowed.

Optional Plant Visit (Taiyuan Iron & Steel Group Co. Ltd. Stainless Steel Plant)

This is a day trip from / to the Peninsula Hotel including the return flight to Taiyuan, transfers and lunch.

Payment

As noted on the registration form, registration fees should be paid by bank transfer to ICDA (in Euros) whilst accommodation will be charged to your credit card by our local travel agent, PC Tours (in Hong-Kong Dollars).

Airport transfer

Individual airport pick up is included in the registration fee and you will have to inform the travel agent of your flight details in due course.

Visas

Delegates are invited to verify whether a visa is necessary for their entry into China

Climate

May is Summer in China. Temperatures around 28°C may be expected.